# BALANCE SHEET <br> AS ON 16 JULY 2002 (32 ASHAD 2059) 

| Capital and Liabilities |  |  |  | Assets |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Previous Year Rs. |  | Schedule | This Year Rs. | Previous Year Rs |  | Schedule | This Year Rs. |
| 300,000,000 | 1. Share Capital | 1 | 390,000,000 | 149,958,611 | 1. Cash Balance | 7 | 462,776,725 |
| 420,591,358 | 2. Reserve Funds | 2 | 468,114,868 | 1,285,216,186 | 2. Balance with Banks | 8 | 801,895,073 |
| 79,527,445 | 3. Borrowings | 3 | 534,013,018 | 4,057,654,500 | 3. Money at call and | 9 | 352,350,000 |
| 17,636,846,816 | 4. Deposit Accounts | 4 | 18,619,375,076 |  | Short Notice |  |  |
| 25,918,729 | 5. Bills Payable | 5 | 55,576,127 | 4,083,159,986 | 4. Investments | 10 | 9,157,106,656 |
| 407,919,617 | 6. Other Liabilities | 6 | 605,354,765 | 8,537,666,084 | 5. Loan Advances and Bills Purchase | 11 | 8,913,723,565 |
|  |  |  |  | 201,678,937 | 6. Fixed Assets | 12 | 318,843,964 |
|  |  |  |  | 555,469,661 | 7. Other Assets | 13 | 665,737,871 |
| 18,870,803,965 | Total Liabilities |  | 20,672,433,854 | 18,870,803,965 | Total Assets |  | 20,672,433,854 |


| Contingent Liabilities | Schedule 14 |
| :--- | :--- |
| Directors Declaration | Schedule 23 |
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Schedules 1 to 14 form integral part of the Balance Sheet

[^0]Directors

1. Sd. Rajesh Rajkarnikar
2. Sd. Prem Prakash Khetan
3. Sd. Prachanda Bahadur Shrestha
4. Sd. Lal Mani Joshi
5. Sd. Balananda Paudyal

## Sd. Manoj Bahadur Shrestha

 Second Vice ChairmanSd. Himalaya SJB Rana Chairman

As per our report of even date attached
Sd. Sundar Man Shrestha, FCA Chartered Accountant Date: Dec. 11, 2002

## PROFIT AND LOSS ACCOUNT FOR THE PERIOD 16 JULY 2001 TO 16 JULY 2002 (32 ASHAD 2059)

| Previous Year Rs. |  | Schedule | This Year Rs. | Previous Year Rs. |  | Schedule | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 734,517,574 | 1. Interest Expenses | 15 | 578,133,464 | 1,326,378,121 | 1. Interest Income | 18 | 1,148,998,491 |
| 85,574,746 | 2. Employees Expenses | 16 | 101,537,710 | 96,064,795 | 2. Commission and Discount | 19 | 101,704,124 |
| 141,115,681 | 3. Office Overhead Expenses | 17 | 155,786,297 | 119,260,825 | 3. Exchange Gain | 20 | 104,601,011 |
| - | 4. Exchange Loss | 20 | - | 2,302,689 | 4. Non-Operating Income | 21 | 2,450,921 |
| - | 5. Non-Operating Expenses | 21 |  | 31,220,359 | 5. Other Income | 22 | 32,037,501 |
| - | 6. Bad Debts Written off |  | - | - | 6. Net Loss Carried Down |  |  |
| 134,320,430 | 7. Provision for loan Loss |  | 166,505,530 |  |  |  |  |
| 48,335,594 | 8. Provision for Staff Bonus |  | 38,782,905 |  |  |  |  |
| 154,322,590 | 9. Provision for Income Tax |  | 114,022,632 |  |  |  |  |
| 277,040,174 | 10. Net Profit Carried Down |  | 235,023,510 |  |  |  |  |
| 1,575,226,789 | Total |  | 1,389,792,048 | 1,575,226,789 | Total |  | 1,389,792,048 |

Schedules 15 to 22 form integral part of the Profit and Loss Account

Sd. Shshiel Joshi Dy. General Manager Senior General Manager

## Directors

1. Sd. Rajesh Rajkarnikar
2. Sd. Prem Prakash Khetan
3. Sd. Prachanda Bahadur Shrestha
4. Sd. Lal Mani Joshi
5. Sd. Balananda Paudyal

## PROFIT AND LOSS APPROPRIATION ACCOUNT FISCAL YEAR 2001/02 (F.Y. 2058-2059)

| Previous Year Rs. |  | This Year Rs. | Previous Year Rs. |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 57,117,348 <br> 82,500,000 <br> 90,000,000 <br> 3,961,504 <br> 68,912,074 | 1. Accumulated loss upto last year <br> 2. This year's Loss <br> 3. General Reserve Fund <br> 4. Contingent Reserve <br> 5. Bank Development Fund <br> 6. Dividend Equalization Fund <br> 7. Employees Related Fund <br> 8. Interim and Proposed Dividend <br> 9. Issue of Bonus Share <br> 10. Special Reserve Fund <br> 11. Exchange Fluctuation Reserve <br> 12. Accumulated Profit | 47,004,702 $\qquad$ -- $\square$ <br> 97,500,000 <br> 39,000,000 <br> 900,514 <br> 119,530,368 | $\begin{array}{r} 25,450,752 \\ 277,040,174 \end{array}$ | 1. Accumulated Profit upto Last Year <br> 2. This Year's Profit <br> 3. Accumulated Loss | $\begin{array}{r} 68,912,074 \\ 235,023,510 \end{array}$ |
| 302,490,926 | Total | 303,935,584 | 302,490,926 | Total | 303,935,584 |

Sd. Shshiel Joshi
Dy. General Manager
3. Sd. Prachanda Bahadur Shrestha
4. Sd. Lal Mani Joshi
5. Sd. Balananda Paudyal

## Schedule 1 : Share Capital and Ownership

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| - | 1. | Share Capital | - |
| 600,000,000 | 1.1 | Authorized Capital | 1,000,000,000 |
| 600,000,000 |  | a. $10,000,000$ ordinary shares of Rs. 100 each. <br> (Last Year 6,000,000 ordinary shares of 100 each) <br> b. $\qquad$ Non-redeemable shares of Rs. $\qquad$ each <br> c. $\qquad$ Redeemable shares of Rs. $\qquad$ each | 1,000,000,000 |
| 300,000,000 | 1.2 | Issued Capital | 650,000,000 |
| 300,000,000 |  | a. 6,500,000 Ordinary Shares of Rs. 100 ........... each (Last year 3,000,000 ordinary shares of 100 each) <br> b. $\qquad$ Non-redeemable shares of Rs. $\qquad$ each <br> c. $\qquad$ Redeemable shares of Rs. $\qquad$ each | 650,000,000 |
| 300,000,000 | 1.3 | Paid up Capital | 390,000,000 |
| 300,000,000 |  | a. 3,900,000 Ordinary Shares of Rs. 100 $\qquad$ each (Last year 3,000,000 ordinary shares of 100 each) <br> b. $\qquad$ Non-redeemable shares of Rs. $\qquad$ each <br> c. $\qquad$ Redeemable shares of Rs. $\qquad$ each | 390,000,000 |

## Share Ownership

| Previous Year Rs. | Particulars | $\%$ | This Year Rs. |  |
| :---: | :---: | :--- | :---: | :---: |
| $240,000,000$ | 1. | Local Ownership | 80 | $312,000,000$ |
|  | 1.1 | His Majesty's Government | - | - |
|  | 1.2 | Commercial Banks | - | - |
|  | 1.3 | Financial Institutions | 15.36 | $59,886,500$ |
|  | 1.4 | Organized Institution | 50.93 | $198,651,300$ |
|  | 1.5 | General Public | 13.58 | $52,955,200$ |
|  | 1.6 | Others | 0.13 | 507,000 |
| $60,000,000$ | 2. | Foreign Ownership | 20.00 | $78,000,000$ |
|  |  | Total | 100.00 | $390,000,000$ |

$3,900,000$ ordinary shares of Rs. 100 each fully paid up, which includes:

## Year

F.Y. 1994-95 Rs. 60,000,000 capitalized
F.Y. 2000-01
F.Y. 1997-98 Issued 720,000 Bonus Shares of Rs. 100 each fully paid up
F.Y. 1998-99 Issued 480,000 Bonus Shares of Rs. 100 each fully paid up
F.Y. 1990-00 Issued 600,000 Bonus Shares of Rs. 100 each fully paid up

## Particulars

 Issued 480,000 Bonus Shares of Rs. 100 each fully paid upIssued 600,000 Bonus Shares of Rs. 100 each fully paid up Issued 900,000 Bonus Shares of Rs. 100 each fully paid up

## Schedule 2 : Reserve Funds

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| 239,747,868 | 1. General Reserve Fund |  | 286,752,570 |
| - | 2. Capital Reserve Fund |  |  |
| - | 3. Share Premium |  |  |
| 111,931,416 | 4. Other Reserve Fund |  | 61,831,930 |
| $21,161,416$ $90,000,000$ $770,000$ | a. Contingent Reserve <br> b. Bank Development Fund <br> c. Dividend Equalization Fund <br> d. Exchange Fluctuation Reserve <br> e. Special Reserve Fund <br> f. Proposed Bonus Share <br> g. Other Free Reserves (Interest Spread Reserve Fund) | $22,061,930$ 39,000,000 $770,000$ |  |
| 68,912,074 | 5. Accumulated Profit/Loss |  | 119,530,368 |
| 420,591,358 | Total |  | 468,114,868 |

## Schedule 3 : Borrowings

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
|  | A. Local |  |  |
| - | 1. His Majesty's Government <br> 1.1 Earth Quake affected Sector reconstruction |  | - |
| - | 2. Nepal Rastra Bank <br> 2.1 Local <br> 2.2 Refinance | $47,581,956$ | 47,581,956 |
| $\begin{array}{r} 2,297,088 \\ - \\ - \\ 2,297,088 \end{array}$ | 3. Inter Bank <br> 3.1 Overdraft <br> 3.2 Loan <br> 3.3 Agency Account Overdrawn | $19,733,391$ | 19,733,391 |
| 5,434,268 | 4. Other Financial Institutions |  | 625,000 |
| - | 5. Other (8.5\% HBL BOND 2066) |  | 360,000,000 |
| 7,731,356 | Total ( $1+2+3+4+5$ ) |  | 427,940,347 |
| 71,796,089 | B. Foreign |  | 106,072,671 |
| $\begin{array}{r} - \\ 71,796,089 \end{array}$ | 1. Banks <br> 1.1 Overdraft <br> 1.2 Agency Account Overdrawn | $106,072,671$ |  |
| 71,796,089 | Total |  | 106,072,671 |
| 79,527,445 | Total ( $\mathrm{A}+\mathrm{B}$ ) |  | 534,013,018 |

## Schedule 4 : Statement of Deposits

| Previous Year Rs. | Particulars |  |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: |
|  | 1. Non Interest Bearing accounts |  |  |  |
| 2,287,150,892 | A. Current Deposits |  | 2,634,369,951 |  |
| 1,514,364,252 | 1. Local Currency |  | 1,724,182,004 |  |
|  | 1.1 His Majesty's Government <br> 1.2 Commercial Banks <br> 1.3 Financial Institutions <br> 1.4 Other Organized Institutions <br> 1.5 Individuals <br> 1.6 Others | $\begin{array}{r} 152,535,492 \\ 14,873,335 \\ 118,721,104 \\ 1,179,621,642 \\ 157,077,386 \\ 101,353,045 \end{array}$ |  |  |
| 772,786,640 | 2 Foreign Currency |  | 910,187,947 |  |
|  | 2.1 His Majesty's Government <br> 2.2 Commercial Banks <br> 2.3 Financial Institutions <br> 2.4 Other Organized Institutions <br> 2.5 Individuals <br> 2.6 Others | $\begin{array}{r} - \\ 136,113,388 \\ 21,348,841 \\ 702,197,591 \\ 19,931,155 \\ 30,596,972 \end{array}$ |  |  |
| 467,706,807 | B. Margin Deposit |  | 434,752,897 |  |
| - - - | 1. Employees Guarantee <br> 2. Guarantee Margin <br> 3. Letters of Credit Margin | $\begin{aligned} & 135,547,311 \\ & 299,205,586 \end{aligned}$ |  |  |
| 50,448,716 | C. Others |  | 21,862,404 |  |
| 13,653,972 | 1. Local Currency |  | - |  |
| - - - | 1.1 Financial Institutions <br> 1.2 Other Organized Institution <br> 1.3 Individual | - - - |  |  |
| 36,794,744 | 2. Foreign Currency | 21,862,404 |  |  |
| - | 2.1 Financial Institutions <br> 2.2 Other Organized Institutions <br> 2.3 Individual | $\begin{array}{r} \hline 5,702,325 \\ 16,160,079 \\ \hline \end{array}$ |  |  |
| 2,805,306,415 | Total of Non-Interest Bearing Accounts |  |  | 3,090,985,252 |


| Previous Year Rs. | Particulars |  |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: |
| - | Interest Bearing Accounts |  |  |  |
| 9,163,443,557 | A. Saving Deposit |  | 9,163,946,405 |  |
| 8,612,333,390 | 1. Local Currency |  | 8,188,172,194 |  |
| - - - | 1.1 Organized Institutions <br> 1.2 Individuals <br> 1.3 Others | $\begin{array}{r} 699,363,161 \\ 5,780,429,507 \\ 1,708,379,526 \end{array}$ |  |  |
| 551,110,167 | 2. Foreign Currency |  | 975,774,211 |  |
| - - - | 2.1 Organized Institutions <br> 2.2 Individuals <br> 2.3 Others | $\begin{array}{r} 420,305,013 \\ 537,286,358 \\ 18,182,840 \end{array}$ |  |  |
| 4,927,374,835 | B. Fixed Deposit |  | 5,480,843,515 |  |
| 2,090,881,900 | 1. Local Currency | 1,749,973,973 |  |  |
| $-$ | 1.1 Organized Institutions <br> 1.2 Individuals <br> 1.3 Others | $\begin{array}{r} 544,122,639 \\ 1,156,539,825 \\ 49,311,509 \end{array}$ |  |  |
| 2,836,492,935 | 2. Foreign Currency |  | 3,730,869,539 |  |
|  | 2.1 Organized Institutions <br> 2.2 Individuals <br> 2.3 Others | $\begin{array}{r} 3,480,041,777 \\ 113,823,222 \\ 137,004,541 \end{array}$ |  |  |
| 740,722,009 | C. Call Deposit |  | 883,599,905 |  |
| 368,139,827 | 1. Local Currency |  | 356,446,693 |  |
| $\begin{gathered} - \\ - \\ - \end{gathered}$ | 1.1 Organized Institutions <br> 1.2 Individuals <br> 1.3 Others | $\begin{array}{r} 270,047,151 \\ 15,730,895 \\ 70,668,647 \end{array}$ |  |  |
| 372,582,182 | 2. Foreign Currency |  | 527,153,212 |  |
|  | 2.1 Organized Institutions <br> 2.2 Individuals | $\begin{array}{r} 318,290,516 \\ 20,472,896 \\ 188,389,800 \\ \hline \end{array}$ |  |  |
| D. Certificate of Deposit |  | - |  |  |
| 14,831,540,401 | Total of Interest Bearing Accounts |  |  | 15,528,389,823 |
| 17,636,846,816 | Total Deposit |  |  | 18,619,375,076 |

## Schedule 5 : Bills Payble

| Previous Year Rs. | Particulars | This Year Rs. |  |
| ---: | ---: | :--- | :--- |
| $18,630,307$ | 1. | Local Currency | $43,524,481$ |
| $7,288,422$ | 2. | Foreign Currency | $12,051,646$ |
| $25,918,729$ |  | Total | $55,576,127$ |

## Schedule 6: Other Liabilities

| Previous Year Rs. |  | Particulars | This Year Rs. |
| ---: | ---: | :--- | ---: |
| $13,542,380$ | 1. | Pension/Gratuity Fund | $21,071,655$ |
| - | 2. | Employees Provident Fund | - |
| - | 3. | Employees Welfare Fund | - |
| $48,335,594$ | 4. | Provision for Staff Bonus | $38,782,905$ |
| $14,717,809$ | 5. | Unpaid Dividend | $6,439,179$ |
| - | 6. | Provision for Income Tax (less advance tax paid) | - |
| $4,735,919$ | 7. | Interest Payable on Deposit | $9,910,923$ |
| - | 8. | Interest Payable on Borrowings | 912,202 |
| $22,500,000$ | 10. | Unearned Discount and Commission | - |
| $188,617,140$ | 11. | Interest Suspense | $97,500,000$ |
| $5,254,853$ | 12. | Sundry Creditors | $249,586,857$ |
| $22,882,315$ | 13. | Branch Adjustment Account | $6,087,709$ |
| $87,333,607$ | 14. | Others | $43,202,728$ |
| $407,919,617$ |  | Total | $131,860,607$ |

## Schedule 7 : Cash Balance

| Previous Year Rs. | Particulars | This Year Rs. |  |
| ---: | :--- | :--- | ---: |
| $131,709,113$ | 1. | Local Currency (Including coin) | $426,412,692$ |
| $18,249,498$ | 2. | Foreign Currency | $36,364,033$ |
| $149,958,611$ | Total | $462,776,725$ |  |

## Schedule 8 : Balance with Banks

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| 1,073,225,390 | 1. Nepal Rastra Bank |  | 695,378,654 |
| 1,073,225,390 | a. Current Account <br> b. Other Account | $695,378,654$ |  |
| 14,197,918 | 2. Other Local Bank |  | 37,545,578 |
| $14,197,918$ | a. Current Account <br> b. Other Account | $37,545,578$ |  |
| 197,792,878 | 3. Foreign Bank |  | 68,970,841 |
| 197,792,878 | a. Current Account <br> b. Other Account | $68,970,841$ |  |
| 1,285,216,186 | Total |  | 801,895,073 |

## Schedule 9 : Money At Call and Short Notice

| Previous Year Rs. | Particulars | This Year Rs. |  |
| ---: | :--- | :--- | :--- |
| $150,000,000$ | 1. | Local Currency |  |
| $3,907,654,500$ | 2. | Foreign Currency |  |
| $4,057,654,500$ |  | Total | $352,350,000$ |

## Schedule 10 : Investments

| Previous Year Rs. | Particulars | Purpose |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Trading | Other |  |
| 2,025,252,250 | 1. HMG Securities |  |  | 2,588,562,224 |
| 2,025,252,250 | a. Treasury Bills <br> b. Development Bonds <br> c. National Saving Bonds | - | $2,588,562,224$ |  |
| - | 2. Foreign Govt. Securities | - | - | - |
| 199,043,500 | 3. Nepal Rastra Bank Bonds | - | - | 459,193,135 |
| 10,691,075 | 4. Shares, Debentures and Bonds | - | - | 34,265,797 |
| 1,848,173,161 | 5. Other Investments | - | - | 6,075,085,500 |
| $\begin{array}{r} 93,353,882 \\ - \\ - \\ 1,754,819,279 \end{array}$ | a. Certificate of Deposits <br> b. Mutual Fund <br> c. Local Banks <br> d. Foreign Banks <br> e. Others |  | $\begin{array}{r} \text { 21,625,000 } \\ - \\ 6,053,460,500 \end{array}$ |  |
| 4,083,159,986 | Total Investment | - | - | 9,157,106,656 |
| - | Provision | - | - | - |
| 4,083,159,986 | Net Investment | - | - | 9,157,106,656 |

Schedule 10 (A) : Investments in Shares, Debentures and Bonds

| Previous Year Rs. | Particulars | This Year Rs. |
| :---: | :---: | :---: |
|  | 1. Investment Shares |  |
| - | 1.1 Himalayan Distillery Ltd. 223,560 Shares @ 100 | 22,356,000 |
| 5,195,000 | 1.2 Rural Microfinance Dev. Centre 51,950 Shares @ 100 | 5,195,000 |
| 3,000,000 | 1.3 Western Rural Development Bank 30,000 Shares @ 100 | 3,000,000 |
| 1,200,000 | 1.4 Nirdhan Utthan Bank Ltd. 12,000 Share @ 100 | 1,200,000 |
| 1,200,000 | 1.4 Neighbourhood Society Service 12,000 Shares @ 100 | 1,200,000 |
| - | 1.6 Centre For Self Help Dev. <br> 12,000 Shares @ 100 | 1,200,000 |
| 96,075 | 1.7 Swift SC <br> 1 Share @ BEF 61,000 | 114,797 |
| - | 2. Investment in Debentures and Bonds | - |
| 10,691,075 | Total Investment | 34,265,797 |
| - | 3. Provision for Loss <br> 3.1 Upto previous year <br> 3.2 Addition this year | - |
| - | Total Provision | - |

## SCHEDULE 11 : Classification of Loan and Bills Purchase and Provisioning



## Schedule 12 : Fixed Assets

| Previous Year Rs. | Particulars | Assets |  |  |  |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Building | Vehicles | Machinery | Office Equipment | Others <br> (Land) |  |
| $\begin{array}{r} 247,317,960 \\ 40,080,224 \\ (9,630,843) \end{array}$ | 1. At Cost <br> (a) Previous Year Balance <br> (b) Addition this year <br> (c) Revaluation/Written back this year <br> (d) This year sold <br> (e) This Year written off | $\begin{array}{r} 23,744,875 \\ 8,212,538 \end{array}$ | $\begin{array}{r} 42,051,807 \\ 13,032,540 \\ - \\ (4,902,909) \end{array}$ | $\begin{array}{r} 87,179,896 \\ 6,673,275 \\ - \\ (485,000) \end{array}$ | $\begin{array}{r} 70,180,640 \\ 6,648,062 \\ - \\ (252,950) \end{array}$ | $\begin{array}{r} 54,610,124 \\ 109,357,360 \\ - \\ - \\ - \end{array}$ | $\begin{array}{r} 277,767,342 \\ 143,923,775 \\ - \\ (5,640,859) \end{array}$ |
| 277,767,341 | Total Cost (a+b+c+d+e) | 31,957,413 | 50,181,438 | 93,368,171 | 76,575,752 | 163,967,484 | 416,050,258 |
| $\begin{array}{r} 57,020,486 \\ 22,704,768 \\ (888,378) \end{array}$ | 2. Depreciation <br> (a) Upto previous year <br> (b) For this year <br> (c) Depreciation on sale of Assets | $\begin{array}{r} 2,177,745 \\ 1,419,868 \end{array}$ | $\begin{array}{r} 14,263,071 \\ 5,390,733 \\ (2,886,447) \end{array}$ | $\begin{array}{r} 36,370,775 \\ 10,519,241 \\ (339,238) \end{array}$ | $\begin{array}{r} 26,025,287 \\ 6,408,301 \\ (84,510) \end{array}$ | - | $\begin{aligned} & 78,836,878 \\ & 23,738,142 \\ & (3,310,194) \end{aligned}$ |
| 78,836,876 | Total Depreciation | 3,597,613 | 16,767,357 | 46,550,778 | 32,349,078 | - | 99,264,826 |
| 198,930,465 | 3. Book Value (WDV) (1-2) | 28,359,800 | 33,414,081 | 46,817,393 | 44,226,674 | 163,967,484 | 316,785,432 |
| 2,748,472 | 4. Capittal Construction (Pending Capitalization) | 2,058,532 | - | - | - | - | 2,058,532 |
| - | 5. Leasehold assets | - | - | - | - | - | - |
| 201,678,937 | Total (3+4+5) | 30,418,332 | 33,414,081 | 46,817,393 | 44,226,674 | 163,967,484 | 318,843,964 |

Schedule 12 (A) : Securities Against Loan, Advances and Bills Purchased

| Previous Year Rs. |  | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: | :---: |
| 9,015,347,195 | (A) | Secured |  | 9,557,138,004 |
| - - - - - - - - - - - - | 1. Collateral of Movable / Immovable Assets <br> 2. Local bank and Financial Institutions Guarantee <br> 3. HMG Guarantee <br> 4. Foreign Banks Guarantee <br> 5. Export Documents <br> 6. Fixed Deposit Receipts <br> (a) Own FDR <br> (b) FDR of other Banks <br> 7. Government Bonds <br> 8. Counter Guarantee <br> 9. Personal Guarantee <br> 10. Other Securities |  | $\begin{array}{r} 518,111,000 \\ 7,052,000 \end{array}$ | $\begin{array}{r} 8,124,981,004 \\ 15,249,000 \\ - \\ 26,431,000 \\ 139,277,000 \\ 525,163,000 \\ - \\ \hline 235,323,000 \\ \text { - } \\ \text { 14,432,000 } \\ 476,282,000 \end{array}$ |
|  |  | Unsecured |  | - |
| 9,015,347,195 |  | Total |  | 9,557,138,004 |

## Schedule 13 : Other Assets



## Schedule 13 (A) : Other Assets (Additional Statement)

| Previous Year Rs. | Particulars | This Year (Rs.) |  |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Upto 1 year | 1 to 3 Year | Above 3 Years |  |
| 296,751,437 | 1. Accured Interest on Loan | 250,975,420 | 48,853,380 | 30,555,678 | 330,384,478 |
| 2,369,434 | 2. Drafts Paid without Notice | - | - | - | - |
| - | 3. Branch Adjustment $\mathrm{A} / \mathrm{c}$ | - | - | - | - |

## Schedule 14 : Contingent Liabilities

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| $\begin{array}{r} 37,437,770 \\ 1,965,317,666 \end{array}$ | 1. Claims on Bank not accepted by the Bank <br> 2. Letters of credit (full amount) <br> a. Less than 6 months maturity <br> b. More than 6 months maturity | $\begin{array}{r} 2,344,503,105 \\ 101,196,324 \end{array}$ | $37,437,770$ $2,445,699,429$ |
|  | 3. Rediscounted Bills |  |  |
| 1,992,945,994 | 4. Unmatured Guarantees / Bonds |  | 1,174,026,628 |
|  | 5. Unpaid Shares in Investment |  |  |
| 1,096,561,671 | 6. Forward Exchange contract liabilities |  | 224,348,635 |
|  | 7. Bills under collection |  | 81,420,336 |
|  | 8. Acceptance \& Endorsements |  |  |
|  | 9. Underwriting Commitment |  |  |
|  | 10. Irrevocable Loan Commitments |  |  |
|  | 11. Counter Guarantee of Internationally Rated Banks |  | 1,179,345,640 |
|  | 12. Advance Payment Guarantee |  | 218,244,369 |
|  | 13. Financial Guarantee |  | 414,852 |
| 20,975,483 | 14. Contingent Liabilities on Income Tax |  | 20,975,483 |
|  | 15. Others |  | 3,140,765 |
| 5,113,238,584 | Total |  | 5,385,053,907 |

## Schedule 15 : Interest Expenses



## Schedule 16 : Expenses Relating to Employees

| Previous Year Rs. |  | Particulars | This Year Rs. |
| ---: | ---: | :--- | ---: | ---: |
| $36,301,547$ | 1. | Salary | $45,697,479$ |
| $26,475,824$ | 2. | Allowances | $34,530,757$ |
| $3,300,116$ | 3. | Contribution to Provident Fund | $4,150,230$ |
| $3,522,415$ | 4. | Training Expenses | $2,305,176$ |
| $1,337,973$ | 5. | Uniform | $1,316,545$ |
| - | 6. | Medical | - |
| $3,090,129$ | 7. | Insurance | $3,403,223$ |
| $3,657,580$ | 8. | Pension and Gratuity | $8,224,935$ |
| $7,889,162$ | 9. | Others | $1,909,365$ |
| $85,574,746$ |  | Total | $101,537,710$ |

## Schedule 17 : Office Overhead Expenses

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| 16,998,372 | 1. House Rent |  | 20,190,037 |
| 6,050,153 | 2. Electricity and Water |  | 7,268,833 |
|  | 3. Repair and Maintenance |  | 8,935,185 |
| 2,381,324 | a. Building | 2,650,259 |  |
| 703,439 | b. Vehicles | 646,636 |  |
| 3,347,123 | c. Others | 5,638,290 |  |
| 5,221,313 | 4. Insurance |  | 6,874,923 |
| 12,803,340 | 5. Postage, Telex, Telephone, Fax |  | 11,420,611 |
| 464,541 | 6. Office Equipment, Furniture Repair |  | 397,067 |
| 5,173,550 | 7. Travelling Allowances and Expenses |  | 2,828,787 |
| 7,626,106 | 8. Stationery and Printing |  | 8,137,468 |
| 432,079 | 9. Books and Periodicals |  | 338,373 |
| 8,753,299 | 10. Advertisements |  | 10,471,172 |
| 688,235 | 11. Legal Expenses |  | 968,438 |
| 87,000 | 12. Donations |  | 63,750 |
|  | 13. Expenses Relating to Board of Directors |  | 906,204 |
| 277,200 | a. Meeting Fees | 269,200 |  |
| 858,807 | b. Other Expenses | 637,004 |  |
| 904,831 | 14. Annual General Meeting Expenses |  | 966,418 |
|  | 15. Expenses Relating to Audit |  | 135,000 |
| 103,500 | a. Audit Fees | 115,000 |  |
|  | b. Other Expenses | 20,000 |  |
|  | 16. Commission on remittances |  | - |
| 22,704,768 | 17. Depreciation on Fixed Assets |  | 23,738,143 |
|  | 18. Amortization of Preliminary Expenses |  | - |
|  | 19. Share Issue Expenses |  | - |
| 8,715,761 | 20. Technical Services Fee |  | 9,140,476 |
| 1,540,214 | 21. Entertainment |  | 1,834,826 |
|  | 22. Written off Expenses |  | - |
| 2,171,209 | 23. Security Expenses |  | 2,861,809 |
| 2,241,050 | 24. Credit Guarantee Premium |  | 2,149,405 |
| 4,087,087 | 25. Commission and Discount |  | 3,963,652 |
| - | 26. Others |  | 32,195,720 |
| 5,938,840 | A. Registration Fee and Charges | 10,467,059 |  |
| 10,068,705 | B. Amortization | 11,669,599 |  |
| 10,773,835 | C. Others | 10,059,062 |  |
| 141,115,681 | Total |  | 155,786,297 |

## Schedule 18 : Interest Income



## Schedule 19 : Commission and Discount

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| $28,328,275$ | A. Bills Purchase and Discount <br> 1. Local <br> 2. Foreign | $\begin{array}{r} 1,230,650 \\ 23,960,088 \end{array}$ | 25,190,738 |
| 54,740,397 | B. Commission |  | 60,326,038 |
| 23,814,179 | 1. Letters of Credit | 23,533,030 |  |
| 15,217,286 | 2. Guarantees | 19,008,623 |  |
| 3,278,007 | 3. Collection Fees | 2,774,679 |  |
| 6,861,217 | 4. Remittance Fees | 8,300,935 |  |
| 5,130,208 | 5. Credit Cards | 6,496,126 |  |
| 439,500 | 6. Share Underwriting/Issues | 38,475 |  |
| - | 7. Government Transactions | 174,170 |  |
| - | 8. Agency Commissions | - | - |
| - | 9. Exchange Fees | - | - |
| 12,996,123 | C. Others |  | 16,187,348 |
| -95 | Total |  | 101,704,124 |

## Schedule 20 : Exchange Gain / Loss

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
| 15,846,018 |  | Revaluation Gain | 3,602,054 |
| 103,414,807 |  | Trading Gain (Except Exchange Fee) | 100,998,957 |
| 119,260,825 |  | Total Income (Loss) | 104,601,011 |

## Schedule 21 : Non Operating Income/Loss

| Previous Year Rs. | Particulars |  | This Year Rs. |
| :---: | :---: | :---: | :---: |
|  | 1. | Profit (Loss) on Sale on Investment | - |
| 1,566,497 | 2. | Profit (Loss) on Sale of Assets | 1,098,140 |
| - |  | Dividend <br> a. Commercial Banks <br> b. Grameen Banks <br> c. Financial Institutions <br> d. Other Organized Institutions <br> 1. Subsidiary companies <br> 2. Others | - <br> - <br> - <br> - <br> - <br> - <br> - <br> - |
| - |  | Subsidies received from Nepal Rastra Bank <br> a. Reimbursement of losses of specified branches <br> b. Interest subsidy <br> c. Exchange Counter | - - - - - |
| 736,192 | 5. | Others | 1,352,781 |
| 2,302,689 |  | Total Non-Operating Income (Loss) | 2,450,921 |

## Schedule 22 : Other Income

| Previous Year Rs. | Particulars | This Year Rs. |
| :---: | :---: | :---: |
| 2,209,850 | 1. Rental on Safe Deposit Lockers | 3,764,870 |
| 2,832,478 | 2. Issue and Renewals of Credit Cards | 3,071,645 |
| 324,200 | 3. Issue and Renewals of ATM Cards | 297,900 |
| 17,615,262 | 4. Telex / T.T. | 15,593,513 |
| - | 5. Service Charges |  |
|  | 6. Renewal Fees |  |
|  | 7. Loss Provision Written Back |  |
| 8,238,569 | 8. Others | 9,309,573 |
| 31,220,359 | Total | 32,037,501 |

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(A Joint Venture with Habib Bank Limited-Pakistan)

## Schedule 23 : Statement of Loan and Advances Extended to Directors/Chief Executive/ Promoters/Employees and Shareholders Holding more than 1\% Share

| Name of Promoter/ Director/CEO | Outstanding upto Last Year |  | Recovered in Current Year |  | Additional Lending in this Current Year | Outstanding upto This Year |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Principal | Interest | Principal | Interest |  | Principal | Interest |
| A. Director <br> B. Chief Executive <br> C. Promoter Sykar Company Pvt. Ltd. <br> D Employees <br> E Shareholders holding more than $1 \%$ Shares | $\begin{aligned} & 2,953,000 \\ & 2,953,000 \end{aligned}$ | - | $\begin{aligned} & 20,116,000 \\ & 20,116,000 \end{aligned}$ | $\begin{aligned} & 2,975,580 \\ & 2,975,580 \end{aligned}$ | $\begin{aligned} & 54,017,844 \\ & 54,017,844 \end{aligned}$ | $\begin{aligned} & 36,854,844 \\ & 36,854,844 \end{aligned}$ |  |
| Total | 2,953,000 | - | 20,116,000 | 2,975,580 | 54,017,844 | 36,854,844 | - |

## Schedule 24: Capital Adequacy Ratio

| Particulars | Previous Year Rs. | This Year Rs. |
| :---: | :---: | :---: |
| A. Core Capital <br> 1 Paid Up Capital <br> 2 Share Premium <br> 3 Non-Redeemable Preference Share <br> 4 General Reserve Fund <br> 5 Cumulative Profit/Loss (Upto previous year) <br> 6 Current Year Profit/Loss as per Balance Sheet <br> 7 Excess Investment in Shares | $\begin{array}{r} 698,659,942 \\ 300,000,000 \\ - \\ - \\ 239,747,868 \\ 25,450,752 \\ 133,461,322 \end{array}$ | $\begin{array}{r} 834,552,939 \\ 390,000,000 \\ - \\ 286,752,570 \\ 68,912,074 \\ 89,618,295 \\ (730,000) \end{array}$ |
| B. Supplementary Capital <br> 1. Loan Loss Provision <br> 2. Exchange Equalization Reserve <br> 3. Assets Revaluation Reserve <br> 4. Hybrid Capital Instruments <br> 5. Unsecured Subordinated Term Debt <br> 6. Interest Rate Fluctuation Fund <br> 7. Other Free Reserves | $\begin{array}{r} 499,612,527 \\ 477,681,111 \\ 21,161,416 \\ - \\ - \\ - \\ 770,000 \end{array}$ | $\begin{array}{r} 638,421,665 \\ 255,589,735 \\ 22,061,930 \\ - \\ - \\ 360,000,000 \\ 770,000 \end{array}$ |
| C. Total Capital Fund ( $\mathrm{A}+\mathrm{B}$ ) | 1,198,272,469 | 1,472,974,604 |
| D. Minimum Capital Fund required to be maintained on the basis of Risk Weighted Assets <br> Capital Fund <br> Core Capital | $\begin{aligned} & 8.01 \\ & 4.67 \end{aligned}$ | 11.56 6.55 |
| Capital Fund Excess / Short Core Capital Excess / Short | $\begin{aligned} & 0.01 \\ & 0.67 \end{aligned}$ | 2.56 2.05 |

## Schedule 24 : Total of Risk Weighted Assets Statement

| On-Balance-sheet Assets | Weight Age | Previous year Rs. |  | This Year Rs. |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Amount | Risk Weighted Assets | Amount | Risk Weighted Assets |
| Cash Balance | 0\% | 149,958,610 | - | 462,776,725 | - |
| Gold (Tradable) | 0\% | - | - | - | - |
| Balance with Nepal Rastra Bank | 0\% | 1,073,225,389 | - | 695,378,654 | - |
| Investment in Govt. Securities | 0\% | 2,224,295,750 | - | 2,588,562,224 | - |
| Investment in NRB Bonds | 0\% | - | - | 459,193,135 | - |
| Fully secured loan against own Fixed Deposit Receipt | 0\% | - | - | 525,163,000 | - |
| Fully secured loan against Govt. Securities | 0\% | - | - | 235,323,000 | - |
| Balance with Domestic Banks and Financial Institutions | 20\% | - | - | 59,170,578 | 11,834,116 |
| Fully secured FDR loan against FDR of Other Banks | 20\% | - | - | - | - |
| Balance with Foreign Banks | 20\% | - | - | 68,970,841 | 13,794,168 |
| Money at call | 20\% | 4,057,654,500 | 405,765,450 | 352,350,000 | 70,470,000 |
| Loan against the Guarantee of Internationally Rated Bank | 20\% | - | - | 26,431,000 | 5,286,200 |
| Other Investments in Intl rated banks | 20\% | - | - | 6,053,460,500 | 1,210,692,100 |
| Investment in Shares, Debentures and Bonds | 100\% | 10,691,075 | 5,345,538 | 34,265,797 | 34,265,797 |
| Other Investments | 100\% | 2,060,163,958 | 1,890,571,321 | - | - |
| Loans, Advances and Bills Purchased / Discounted | 100\% | 9,015,347,195 | 9,015,347,195 | 8,770,221,003 | 8,770,221,003 |
| Fixed Assets | 100\% | 201,678,937 | 201,678,937 | 318,843,964 | 318,843,964 |
| All other assets | 100\% | 707,557,302 | 707,557,302 | 665,737,871 | 665,737,871 |
| Total (A) |  | 19,500,572,716 | 12,226,265,743 | 21,315,848,292 | 11,101,145,219 |
| Off - Balance Sheet items |  |  |  |  |  |
| Bills Collection | 0\% | - | - | 81,420,336 | - |
| Forward Foreign Exchange Contract | 10\% | 1,096,561,671 | 1,096,561,671 | 224,348,635 | 22,434,864 |
| Letters of Credit with maturity of less than 6 months | 20\% | 1,732,621,609 | 346,524,322 | 2,344,503,105 | 468,900,621 |
| Guarantees provided against counter guarantee of internationally rated foreign banks | 20\% | - | - | 1,179,345,640 | 235,869,128 |
| Letter of Credit with more than 6 months | 50\% | - | - | 101,196,324 | 50,598,162 |
| Bid Bond | 50\% | - | - | 199,056,539 | 99,528,270 |
| Performance Bond | 50\% | - | - | 974,970,089 | 487,485,045 |
| Advance Payment Guarantee | 100\% | - | - | 218,244,369 | 218,244,369 |
| Financial Guarantee | 100\% | - | - | 414,852 | 414,852 |
| Other Guarantee | 100\% | 1,992,945,994 | 996,472,997 | - | - |
| Irrevocable Loan Commitment | 100\% | - | - | - | - |
| Contingent Liabilities in Respect of Income Tax | 100\% | - | - | 20,975,483 | 20,975,483 |
| All other Contingent Liabilities | 100\% | 291,109,310 | 291,109,310 | 40,578,535 | 40,578,535 |
| Total (B) |  | 5,113,238,584 | 2,730,668,300 | 5,385,053,907 | 1,645,029,329 |
| Total Risk Weighted Assets |  | 24,613,811,300 | 14,956,934,043 | 26,700,902,199 | 12,746,174,548 |

## Schedule 25 : Major Indicators for Last Five Years

| Particulars | Unit | $\begin{gathered} \text { F.Y. } \\ \text { 1997/98 } \\ \text { 2054/2055 } \end{gathered}$ | $\begin{gathered} \text { F.Y. } \\ \text { 1998/99 } \\ \text { 2055/2056 } \end{gathered}$ | $\begin{gathered} \text { F.Y. } \\ \text { 1999/00 } \\ \text { 2056/2057 } \end{gathered}$ | $\begin{gathered} \text { F.Y. } \\ 2000 / 01 \\ 2057 / 2058 \end{gathered}$ | $\begin{gathered} \text { F.Y. } \\ \text { 2001/02 } \\ \text { 2058/2059 } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. Net Profit / Total Income Percent | Percent | 31.47 | 32.98 | 30.77 | 33.39 | 28.96 |
| 2 Per Share Income | Rs. | 113.31 | 86.07 | 83.08 | 93.57 | 60.26 |
| 3 Per Share Market Value | Rs. | 755.00 | 1000.00 | 1700.00 | 1500.00 | 1000.00 |
| 4 Price Earning Ratio | Ratio | 6.66 | 11.62 | 20.46 | 16.03 | 16.59 |
| 5 Dividend in Share Capital (Including Bonus) | Percent | 110.00 | 75.00 | 75.00 | 57.50 | 35.00 |
| 6 Cash Dividend in Share Capital | Percent | 50.00 | 50.00 | 50.00 | 27.50 | 25.00 |
| 7 Interest Income/Loan and Advances | Percent | 17.85 | 16.43 | 14.31 | 14.71 | 12.89 |
| 8 Staff Expenses / Total Operating Expenses | Percent | 0.44 | 0.41 | 0.42 | 0.46 | 0.48 |
| 9 Interest Expenses in Total Deposit | Percent | 6.15 | 5.50 | 4.24 | 4.19 | 3.11 |
| 10 FX Fluctuation Gain/Total Income | Percent | 27.11 | 19.47 | 19.90 | 19.30 | 12.89 |
| 11 Staff Bonus / Total Staff Expenses | Percent | 34.76 | 37.10 | 36.79 | 38.60 | 27.63 |
| 12 Net Profit / Loan and Advances | Percent | 3.22 | 3.15 | 2.76 | 3.11 | 2.64 |
| 13 Net Profit / Total Assets | Ratio | 1.56 | 1.47 | 1.26 | 1.44 | 1.14 |
| 14 Total Loan / Deposits | Percent | 54.75 | 53.68 | 51.45 | 51.42 | 47.89 |
| 15 Total Operating Expenses / Total Income | Percent | 30.79 | 31.35 | 29.70 | 26.43 | 21.31 |
| 16 Capital Adequacy Ratio: |  |  |  |  |  |  |
| a. Core Capital | Percent | 5.33 | 5.06 | 4.44 | 4.67 | 6.55 |
| b. Supplimentary Capital | Percent | 3.44 | 3.36 | 3.59 | 3.34 | 5.01 |
| c. Total Capital Fund | Percent | 8.77 | 8.42 | 8.03 | 8.01 | 11.56 |
| 17. Liquidity (CRR) | Percent |  |  | 10.47 | 11.77 | 11.69 |
| 18. Non-performing Loan/Total Loan | Percent |  |  |  |  | 12.10 |
| 19 Weighted Average Interest Rate Spread | Percent | 5.13 | 4.15 | 3.87 | 4.05 | 3.53 |
| 20. Book Networth | Rs. | 469.51 | 362.03 | 362.70 | 399.42 | 393.34 |
| 21. Total Share | Number | 1,200,000 | 1,920,000 | 2,400,000 | 3,000,000 | 3,900,000 |
| 22. Total Staff | Number | 248 | 290 | 311 | 359 | 357 |

## Schedule 26 : Cash Flow Statement



## Schedule 27 : Accounting Policies

The Financial Statements are prepared on historical cost basis that are in conformity with generally accepted accounting principles and unless stated otherwise comply with the guidelines and directives of Nepal Rastra Bank. The significant accounting policies, applied consistently unless specially stated, are summarized below:

## 1. Depreciation

i) Items of a capital nature costing more than Rs. 5,000 are capitalized whereas those costing Rs. 5,000 or less are expensed under the heading " Office Equipment, Furniture and Repair". Accordingly, the Bank has expensed a sum of Rs. 397,067 during the year.
ii) Fixed Assets are stated cost of acquisition plus expenses incidental thereon.
iii) Depreciation on fixed assets is charged on diminishing balance method at the following rates. Depreciation on additions during the year is charged from the month subsequent to the date of acquisition.

| Particulars of Assets | Rates |
| :--- | :--- |
| Building | $5 \%$ |
| Vehicles | $15 \%$ |
| Furniture -Wood | $15 \%$ |
| Furniture - Metal | $10 \%$ |
| Office Equipment | $15 \%$ |
| Computers | $20 \%$ |
| Generators | $15 \%$ |

## 2. Provision for Income Tax

Provision for Income Tax (Rs. 114,022,632) is created as per the applicable rate of tax. For the purpose taxable profit is worked out after considering all allowable / disallowable expenses and other adjustments on the profit of the Bank.
3. All investments made by Bank are not listed in the stock exchange. Accordingly, they are valued at their face value as per the directives of Nepal Rastra Bank.

## 4. Foreign Exchange Transaction

i) Foreign currency assets and liabilities as on 16 July 2002 (Ashad 32, 2059) are converted into Rupees at the prevailing middle exchange rate (i.e. the average of the buying and selling rate) as on the year end date.
ii) The difference arising on the previous day balance of foreign currency assets and liabilities converted at the current day's average market buying and selling rates for foreign currency is accounted as revaluation gain/loss. Difference arising on the current day's transaction, converted at the day's average buying and selling rates, is considered as foreign currency trading gain/loss.
iii) During the year Rs. 900,514 being $25 \%$ of Foreign Exchange Revaluation Gain, has been transferred to the Exchange Equalization Fund as per the directive of Nepal Rastra Bank.

## 5. Non-Banking Assets

The land and buildings under the security of loan advances brought in the possession of the Bank during the course of recovery of loan and interest are shown under the non-banking assets. These assets are valued at Panchakrit Mulya.
6. Interest on deposits and loans is computed on the basis of 365 days a year.
7. Commission and fees on guarantees, L/Cs and bills purchased and discounted are accounted for on cash basis of accounting.

## 8. Interest Recognized as Revenue

Interest on loan and advances are recognized on Cash Basis of accounting. However, the interest realized after the year-end date upto Shrawan end 2059 (16 Aug. 2002) is also taken to income account as per the directives of Nepal Rastra Bank.
9. The Provision for possible loan losses has been made as per the directives of Nepal Rastra Bank and to cover specially identified doubtful receivable.
10. Expenses incurred by way of construction and other improvement on the leased banking premises, expenses incurred on acquisition of software and furnishing of bank offices are capitalized under the head "Expenses not written off". These expenses were amortized as follows:

Expenses on construction/improvement of lease banking premises
Expenses on acquisition of banking software
Expenses on furnishing of bank office

During the lease period
Five years
Three years

Details of amount amortized during the year and outstanding unamortized balances are given in "Notes to Account".

## 11. Provision for Staff Gratuity

The provision for staff gratuity to the Bank staff has been created through the charge to the Profit on the basis of completed number of service years assuming the year-end date as retirement date.

## Schedule 28 : Notes to the Accounts

## 1. Branch Reconciliation

A sum of Rs. 43,202,728 is outstanding in Inter Branch Account. Major part of these pending pertains to LC payments made by the branches through Head Office Nostro Accounts, inter-branch transfers etc. All these pending items are reconciled and identified. Following is the age of reconciliation pending item:

| Pending period | Amount |
| :--- | ---: |
| Upto three months | $38,984,130$ |
| Three months to six months | $4,039,862$ |
| Six months to one year | 7,691 |
| Above one year | 171,045 |
| Total | $43,202,728$ |

## 2. Amortizaton of expenses not written off

i) Expenses incurred by way of construction and other improvement on the leased banking premises are capitalized as "Leasehold Improvements". The Bank has adopted the policy of amortizing the same on a yearly basis in equal installments during the lease period. Accordingly, Rs. 7,142,765 has been amortized during the year, leaving a balance of Rs. 25,767,316 for future amortization (Previous year amortized Rs. 5,756,226 and balance Rs.28,494,950).
ii) The computer software program has been capitalized as Deferred Revenue Expenditure for amortization within five years effective from the date of commencement of operation and from the date of purchase for any subsequent purchase. Accordingly, a sum of Rs. 4,329,716 has been amortized during the year, leaving a balance of Rs. 11,635,943 for future amortization (Previous year amortized Rs. 3,773,022 and balance Rs. 12,320,552).
iii) Expenses incurred on office furnishing are capitalized as deferred revenue expenditure for amortization in three years effective from the date of purchase. Accordingly, a sum of Rs. 197,117 has been amortized during the year under review, leaving a balance of Rs. 320,501 (Previous year amortized Rs. 539,457 and balance Rs. 415,525).

## 2. Staff Bonus

Bonus to staff is provided at $10 \%$ of the net profit before tax.

## 3. Employees' Housing Scheme

In view of the Bank providing housing loan facilities to its employees and as per the practice followed by other financial institutions, provision for Employees' Housing Fund as required under the Labor Act 2048 has not been provided for.

## 4. Capital Commitment

Commitment for capital construction on $16^{\mathrm{th}}$ July 2002, amounting to Rs. 3,140,765 is net of advances.

## 5. Corporate Income Tax

The Bank has been assessed to income tax upto the FY 1999/2000 (2056/57). There is a contingent liability of Rs. 20,975,483 on account of tax assessment made by Income Tax Authority on income for the fiscal years 1996/97 (2053/54), FY 1997/98 (2054/55) and 1998/99 (2055/56) against which, Bank has filed appeals. Matter is still pending with the authorities. Tax Provision for the current year is provided for after taking into consideration provision for doubtful debts and other contingencies. This provision could differ with the actual tax liability on final assessment.

## 6. Claim made but not accepted by the Bank

During the process of recovery of loan and interest due to the Bank, the District Court has passed the verdict in favor of the borrower to compensate a total of Rs. 37,437,770 on account of the business loss and court fee.

As the verdict has been challenged in the Appellate Court, the Bank has not accepted the claim.

## 7. Write off of bad loans and interest

During the year the following amounts have been written off from the accumulated Loan Loss Provision.
Bad Debts Rs.772,204
8. Regrouping

Previous year's figures have been regrouped/rearranged where necessary for comparison with those of the current year.

## 9. Format of Balance Sheet

The format of Balance sheet has been completely changed from this year requiring a number of disclosure / detail requirements. The details of the previous years are also worked out accordingly. However, where the figures for sub-columns are not available, only the figures of the main columns are exihibited in the previous year's statements.

## 10. Rounding Off

Figures have been rounded off to the nearest rupee.

## Directives issued by Nepal Rastra Bank in relation to the Balance Sheet, Profit and Loss account, Profit and Loss Appropriation acoount and annexures thereto for the fiscal year 2001/02

1. Improve observations pointed out by the Auditor and inform point wise.
2. Provide clarification for non-compliance of the directives issued by this bank for re-structuring / re-scheduling of loan.
3. As placement of more than $98 \%$ of is made in one single bank, diversify the portfolio and incorporate the same in bank policy by due inform to this bank.

4 Recover the loan granted to the party, holding more than one - percent share of the Bank to comply the Directive 6 of this Bank.
5. Provide justification for renewing the bridge gap loan and thus classifying it into pass loan.
6. Attention drawn towards accounting of non-boanking assets to realize interest income without adjusting the loan outstanding in full.

हिमालयन बैंक लिमिटेड
Himalayan Bank Limited
(A Joint Venture with Habib Bank Limited-Pakistan)

# 10 Years' Financial Summary <br> BALANCE SHEET 

(Rs. '000)

| PARTICULARS | $\begin{gathered} 2049 / 50 \\ \text { 1992/93 } \\ \text { (6 MONTHS) } \end{gathered}$ | $\begin{aligned} & 2050 / 51 \\ & 1993 / 94 \end{aligned}$ | $\begin{aligned} & 2051 / 52 \\ & 1994 / 95 \end{aligned}$ | $\begin{aligned} & 2052 / 53 \\ & 1995 / 96 \end{aligned}$ | $\begin{aligned} & 2053 / 54 \\ & 1996 / 97 \end{aligned}$ | $\begin{aligned} & 2054 / 55 \\ & 1997 / 98 \end{aligned}$ | $\begin{aligned} & \text { 2055/56 } \\ & \text { 1998/99 } \end{aligned}$ | $\begin{aligned} & 2056 / 57 \\ & 1999 / 00 \end{aligned}$ | $\begin{aligned} & 2057 / 58 \\ & 2000 / 01 \end{aligned}$ | $\begin{aligned} & 2058 / 59 \\ & 2001 / 02 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Assets |  |  |  |  |  |  |  |  |  |  |
| Cash \& Bank Balance | 125,203 | 535,248 | 566,822 | 575,822 | 1,001,734 | 1,029,104 | 802,208 | 901,907 | 1,435,175 | 1,264,672 |
| Placement | - | 55,130 | 327,517 | 694,030 | 855,107 | 2,146,929 | 4,125,854 | 4,682,762 | 4,057,654 | 352,350 |
| Investment | 188,640 | 214,545 | 392,800 | 693,552 | 1,352,181 | 973,980 | 468,945 | 2,216,416 | 4,083,160 | 9,157,107 |
| Loan, Advances \& Bills Purchased | 510,993 | 1,068,271 | 2,053,976 | 2,863,324 | 3,321,420 | 4,223,067 | 5,245,975 | 7,224,727 | 9,015,347 | 9,557,137 |
| Fixed Assets | 22,089 | 29,994 | 67,160 | 87,191 | 100,766 | 110,602 | 171,313 | 193,046 | 201,679 | 318,844 |
| Other Assets | 21,626 | 30,983 | 73,891 | 90,894 | 159,208 | 250,861 | 429,801 | 644,882 | 707,557 | 665,738 |
| Total Assets | 868,551 | 1,934,171 | 3,482,166 | 5,004,813 | 6,790,416 | 8,734,543 | 11,244,096 | 15,863,740 | 19,500,572 | 21,315,848 |
| Liabilities |  |  |  |  |  |  |  |  |  |  |
| Borrowings | 1,293 | 33,327 | 5,094 | - | 264,768 | - | 232,653 | 128,646 | 79,527 | 534,013 |
| Deposit Liabilities | 790,375 | 1,743,029 | 3,028,188 | 4,518,004 | 5,839,043 | 7,713,601 | 9,772,736 | 14,043,097 | 17,532,404 | 18,619,375 |
| Other Liabilities | 10,606 | 48,835 | 234,866 | 165,938 | 254,244 | 457,527 | 543,604 | 821,462 | 690,369 | 660,931 |
| Total Liabilities | 802,274 | 1,825,191 | 3,268,148 | 4,683,942 | 6,358,055 | 8,171,128 | 10,548,993 | 14,993,205 | 18,302,300 | 19,814,319 |
| Net Assets | 66,277 | 108,980 | 214,018 | 320,871 | 432,361 | 563,415 | 695,103 | 870,535 | 1,198,272 | 1,501,529 |
| Shareholders' Equity |  |  |  |  |  |  |  |  |  |  |
| Paid up Capital | 60,000 | 60,000 | 120,000 | 120,000 | 120,000 | 120,000 | 192,000 | 240,000 | 300,000 | 390,000 |
| Proposed Capitalisation of Profit-Bonus Share | - | - | - | - | - | 72,000 | 48,000 | 60,000 | 90,000 | 39,000 |
| Reserves | 233 | 6,668 | 32,666 | 59,132 | 85,322 | 122,895 | 157,144 | 200,600 | 261,697 | 309,585 |
| Reserve for Doubtful Debts | 5,110 | 23,748 | 60,975 | 86,068 | 121,464 | 179,349 | 243,919 | 344,484 | 477,681 | 643,414 |
| Retained Earnings | 934 | 18,564 | 377 | 55,671 | 105,575 | 69,171 | 54,040 | 25,451 | 68,912 | 119,530 |
| Total Shareholders' Equity | 66,277 | 108,980 | 214,018 | 320,871 | 432,361 | 563,415 | 695,103 | 870,535 | 1,198,272 | 1,501,529 |
| Total Capital + Liabilities | 868,551 | 1,934,171 | 3,482,166 | 5,004,813 | 6,790,416 | 8,734,543 | 11,244,096 | 15,863,740 | 19,500,572 | 21,315,848 |
| Contingent Liabilities |  |  |  |  |  |  |  |  |  |  |
| Letters of Credit | 390,020 | 529,694 | 572,690 | 784,661 | 852,358 | 1,298,878 | 1,933,970 | 2,413,461 | 1,965,318 | 2,445,699 |
| Guarantees | 56,139 | 303,941 | 629,381 | 837,367 | 1,055,049 | 1,478,562 | 2,029,963 | 2,078,969 | 19,929,446 | 2,572,031 |
| Forward Exchange Contract | - | - | - | - | - | 380,763 | 844,294 | 780,093 | 1,096,562 | 224,349 |
| Other LContingent Liabilities |  |  |  |  |  |  |  | 37438 | 58,413 | 142,975 |
| Total Contingent Liabilities | 446,159 | 833,635 | 1,202,071 | 1,622,028 | 1,907,407 | 3,158,203 | 4,808,227 | 5,272,523 | 5,113,239 | 5,385,054 |

## 10 Years' Financial Summary <br> PROFIT \& LOSS ACCOUNT

(Rs. '000)

| PARTICULARS | $\begin{gathered} 2049 / 50 \\ \text { 1992/93 } \\ \text { (6 MONTHS) } \end{gathered}$ | $\begin{aligned} & 2050 / 51 \\ & 1993 / 94 \end{aligned}$ | $\begin{aligned} & 2051 / 52 \\ & 1994 / 95 \end{aligned}$ | $\begin{aligned} & 2052 / 53 \\ & 1995 / 96 \end{aligned}$ | $\begin{aligned} & 2053 / 54 \\ & 1996 / 97 \end{aligned}$ | $\begin{aligned} & 2054 / 55 \\ & 1997 / 98 \end{aligned}$ | $\begin{aligned} & \text { 2055/56 } \\ & \text { 1998/99 } \end{aligned}$ | 2056/57 <br> 1999/00 | 2057/58 $2000 / 01$ | $\begin{aligned} & 2058 / 59 \\ & 2001 / 02 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Income |  |  |  |  |  |  |  |  |  |  |
| Interest Income | 23,219 | 134,291 | 281,532 | 460,048 | 640,255 | 753,973 | 862,054 | 1,033,660 | 1,326,378 | 1,148,998 |
| Interest Expenses | 11,186 | 72,331 | 152,409 | 249,659 | 365,162 | 474,490 | 533,590 | 594,800 | 734,518 | 578,134 |
| Net Interest Income | 12,033 | 61,960 | 129,123 | 210,389 | 275,093 | 279,483 | 328,464 | 438,860 | 591,860 | 570,864 |
| Commission \& Discounts | 9,354 | 37,663 | 52,039 | 64,026 | 60,145 | 71,682 | 101,983 | 110,330 | 96,065 | 101,704 |
| Foreign Exchange Income | 4,333 | 19,460 | 31,595 | 31,782 | 22,429 | 75,775 | 63,958 | 87,327 | 119,261 | 104,601 |
| Other Income | 4 | 62 | 360 | 1,677 | 5,548 | 4,391 | 5,624 | 9,685 | 31,220 | 32,038 |
| Non-Operating Income | - | - | - | - | 21 | 625 | 1,061 | 1,695 | 2,303 | 2,451 |
| Total Income | 25,724 | 119,145 | 213,117 | 307,874 | 363,236 | 431,956 | 501,090 | 647,897 | 840,709 | 811,658 |
| Expenses |  |  |  |  |  |  |  |  |  |  |
| Staff Expenses | 3,004 | 9,703 | 16,573 | 22,888 | 29,811 | 45,252 | 47,364 | 59,880 | 85,575 | 101,537 |
| Operating Expenses | 14,850 | 38,387 | 43,835 | 61,747 | 72,146 | 87,735 | 109,746 | 132,545 | 141,116 | 155,786 |
| Provision for Doubtful Debts | 5,110 | 18,638 | 37,227 | 25,093 | 35,396 | 57,885 | 64,570 | 103,249 | 134,320 | 166,506 |
| Provision for Staff Bonus | 787 | 5,242 | 11,548 | 19,814 | 22,574 | 24,108 | 27,941 | 34,855 | 48,336 | 38,783 |
| Non-Operating Expenses | - | - | - | - | 144 | - | - | 3,672 | - | - |
| Total Expenses | 23,751 | 71,970 | 109,183 | 129,542 | 160,071 | 214,980 | 249,621 | 334,201 | 409,347 | 462,612 |
| Profit before Tax | 1,973 | 47,175 | 103,934 | 178,332 | 203,165 | 216,976 | 251,469 | 313,696 | 431,362 | 349,046 |
| Income Tax Provision | 806 | 17,006 | 34,924 | 54,217 | 65,072 | 81,007 | 86,221 | 114,316 | 154,323 | 114,023 |
| Net Profit after Tax | 1,167 | 30,169 | 69,010 | 124,115 | 138,093 | 135,969 | 165,248 | 199,380 | 277,039 | 235,023 |
| P/L Appropriation |  |  |  |  |  |  |  |  |  |  |
| Profit/Loss carried down | - | 31,103 | 87,574 | 124,492 | 193,764 | 241,544 | 234,419 | 253,420 | 302,491 | 303,936 |
| Statutory General Reserve | 233 | 6,034 | 23,802 | 24,823 | 27,618 | 27,194 | 33,050 | 39,876 | 57,117 | 47,005 |
| Exchange Equalization Fund | - | 401 | 2,196 | - | $(1,429)$ | 10,379 | 429 | 3,580 | 3,962 | 901 |
| Interest Spread Reserve Fund | - | - | - | - | - | - | 770 | - | 0 | - |
| Interim Dividend | - | 6,000 | - | 12,000 | 18,000 | 18,000 | 28,800 | 36,000 | 60,000 | - |
| Proposed Dividend | - | - | - | 30,000 | 42,000 | 42,000 | 67,200 | 84,000 | 22,500 | 97,500 |
| Transfer to Paid up Capital | - | - | 60,000 | - | - | - | - | - | 0 | - |
| Proposed Capitalisation of Profit-Bonus Share | - | - | - | - | - | 72,000 | 48,000 | 60,000 | 90,000 | 39,000 |
| Income Tax of last year | - | 104 | 1,199 | - | - | - | - | 813 | - | - |
| Staff Gratuity Fund | - | - | - | 1,998 | 2,000 | 2,800 | 2,130 | 3,700 | - | - |
| Profit Transfer to Balance Sheet | 934 | 18,564 | 377 | 55,671 | 105,575 | 69,171 | 54,040 | 25,451 | 68,912 | 119,530 |


[^0]:    Sd. Shshiel Joshi Dy. General Manager

