

INVITATION TO ADVERTISING AGENCIES

Himalayan Bank Limited invites sealed application from the creative Advertising Agency/Company with proven track records in assisting Bank and Financial Institutions in order to enhance Brand Image and Brand Recall Value.

Interested Companies/Firms are required to download the Request For Quotation (RFQ) Document form from the Bank's website (<https://www.himalayanbank.com/en/publication-en>) or obtain the form from HBL Head Office, Kamaladi.

Eligibility Criteria:

- The firm/company registration should be at least 5 years old.
- The firm/company should have proven past record of working with any Bank and Financial Institutions.
- The firm/company should have average annual turnover of at least NPR 10,00 Million in current Fiscal Year.

Necessary Documents for Submission:

The interested advertising agencies/companies are required to submit the duly notarized copies of below mentioned documents in the sealed envelop:

- Duly signed and stamped RFQ Form
- Company/Firm Registration Certificate
- Memorandum of Association (MOA) and Article of Association (AOA)
- PAN/VAT Registration Certificate
- Tax Clearance Certificate of Fiscal Year 2077-78
- Updated Director's Register
- Updated Shareholder's Register
- Latest Company Update from Department of Commerce/Industry

The last date of submission of the sealed documents is June 07, 2022 (Jestha 24, 2079) within office hours and should be submitted to HBL Head Office, Kamaladi. The applications after the deadline shall not be accepted. The Bank reserve the right to accept or reject the application fully or partially without assigning any reason whatsoever.



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